

# Standards for the publication of Anuario de Historia Regional y de las Fronteras

The *Anuario de Historia Regional y de las Fronteras* publishes original articles containing the original empirical research, to present theoretical innovations on debates in historical performance or develop historiographical balances; reviews and bibliographical essays, translations of articles published abroad in languages other than Spanish and transcripts of archival sources with an explanatory introduction are also published.

The journal reserves the copyright; therefore, if you want an item to be included later in another publication, the data of the original publication in the Yearbook must be clearly identified.

Upon receipt of an article, the editorial board evaluates if it meets the requirements outlined below, as well as their relevance to be included in a publication of historical character. Subsequently, they are revised using *Turnitin*, a plagiarism detection software tool. All contributions are subject to evaluation. If there are comments by the evaluators, the author must do the suggested changes or make the adjustments it deems necessary for overcoming the difficulties indicated. The authors will have a maximum of fifteen (15) days to deliver the final version of their texts.

The editorial committee reserves the final say on the publication of articles and the issue in which they will be published, said information will be notified to the author as soon as it is known. That date shall be effective provided the author submits the documentation that is required within the indicated term. The journal reserves the right to make style editing. Both during the evaluation process and during the editing process, email is the preferred means of communication with the authors. The authors will receive two copies of the issue in which had their article published.

## Requirements:

1. Articles should be sent in *Word* format to the editor of the *Anuario de Historia Regional y de las Fronteras* of Universidad Industrial de Santander through the digital platform of the journal <http://revistas.uis.edu.co/index.php/anuariohistoria> or by email, to one of the following accounts [ahistoriauis@gmail.com](mailto:ahistoriauis@gmail.com) or [anuario@uis.edu.co](mailto:anuario@uis.edu.co).
2. The author's information should be listed in an attachment and include his or her name, address, telephone number, email address, academic degrees, institutional membership, current positions,

- ongoing studies and publications in books and journals. It is also useful to indicate, if relevant, which research the resulting article comes from and how it was funded.
3. Articles should not exceed 20 pages, including footnotes. They should be written in Times New Roman size 12, single spaced, and in letter size paper. Footnotes should be in Times New Roman size 10, single spaced. The bibliography, charts, graphs, illustrations, photographs and maps are not included.
  4. You must enclose a 150-word abstract in Spanish and English and a list of three to six keywords that fit the *Unesco Thesaurus Se* (<http://databases.unesco.org/thesp/>). The abstract should be analytical, that is, show the objectives of the article, its content and results.
  5. Reviews should consist of no more than three single-spaced pages in Times New Roman, size 12 in letter size paper.

Note: Articles submitted cannot be in the process of being evaluated by another editorial. In case of not complying with this requirement, the author may not publish with the journal for a period of two years.

### **Edition Rules article or text body:**

The articles should not exceed 40.000 characters without spaces, including footnotes and the bibliography page.

They should be written in Times New Roman 12 point, with single spacing, paginated and in letter size paper.

The subdivisions in the text (chapters, subchapters, etc.) must be unnumbered. The Latin terms and foreign words must appear in italics.

The first time an abbreviation is used, it must be enclosed in parentheses after the complete abbreviation is used; on the further occasions, only the abbreviation will be used.

Quotes exceeding four lines must be submitted as long quotes, without quotations, single spaced, font size 11 and reduced margins, one centimeter on each side. The deletion of information in the quote should be marked with brackets and ellipses [...].

There must be double spacing between paragraphs; these will have no indentation.

Charts, graphs, illustrations, pictures and maps must be submitted in black and white, and from these tones the due convention and presentation must be made in the article. In addition, they must appear referenced and explained in the text, and are located immediately after paragraph where they are written. Likewise, they must appear sequentially numbered and accompanied by their respective captions and source(s). The images will be delivered in digital format of

good quality. It is the responsibility of the author to get permission for the publication of figures that require it.

Footnotes: Notes must be footnotes, Times New Roman font, size 10, single spaced and they shall be established following the requirements presented below. They must appear in Arabic numerals and must be numbered sequentially, excluding asterisks. The footnote number must appear immediately (without space) after the last word of the sentence and before the punctuation mark. A space must be left between the quotation index footer and the point where it begins.

### **Bibliography:**

At the end of the article, the bibliography must be written in Times New Roman size 11, single spaced and without indentations. It will be organized in primary and secondary sources, presenting the former in the following parts: file, publications, books. Titles should be in alphabetical order following the same parameters as for the footnotes. In the bibliography, the complete references of every source used in the article should be included, not including titles that are not referenced in the footnotes.

### **References:**

For the next issues, the Anuario editors have decided to make some changes and propose an adaptation from the *Chicago Manual of Style*, according to issue number 15 related to *Humanities Style*. This involves separating two ways of writing references, one for Footnotes (Fn.) and another one for the Bibliography (Bibliogr.) Some examples are shown.

### **Book:**

#### ***From only one author:***

Fn: Surname, Given Name (s). *Book's title* (City: Publishing House, year), p. or pp.

Bibliogr.: Surname, Given Name(s). *Book's title*. City: Publishing House, year.

Fn: Giraldo Jaramillo, Javier. *Relaciones de mando de los virreyes de la Nueva Granada* (Bogotá: Banco de la República, 1954), p. 46.

Bibliogr.: Giraldo Jaramillo, Javier. *Relaciones de mando de los virreyes de la Nueva Granada*. Bogotá: Banco de la República, 1954.

#### ***Two authors:***

Fn: Surname, Given Name(s) y Surname Given Name(s). *Book's title* (City: Publishing House, year), p. or pp.

Bibliogr.: Surname, Given Name(s) y Surname Given Name(s). *Book's title*. City: Publishing House, year.

Fn: Martínez, Armando y Rueda, Juan Alberto. *La Provincia de Mares. Orígenes de sus poblamientos urbanos* (Bucaramanga: Universidad Industrial de Santander, 1996), pp. 74-76.

Bibliogr.: Martínez, Armando y Rueda, Juan Alberto. *La Provincia de Mares. Orígenes de sus poblamientos urbanos*. Bucaramanga: Universidad Industrial de Santander, 1996.

**Three authors:**

Fn: Surname, Given Name(s); Surname, Given Name(s) y Surname Given Name(s). *Book's title* (City: Publishing House, year), p. or pp.

Bibliogr.: Surname, Given Name(s); Surname, Given Name(s) y Surname Given Name(s). *Book's title*. City: Publishing House, year.

Fn: Pascual, Juan; Frías, Dolores y García, Fernando. *Manual de psicología experimental. Metodología de Investigación* (Barcelona: Ariel, 1996), p. 65.

Bibliogr.: Pascual, Juan; Frías, Dolores y García, Fernando. *Manual de psicología experimental. Metodología de Investigación*. Barcelona: Ariel, 1996.

**More than three authors:**

Fn: Surname, Given Name(s), et al. *Book's title* (City: Publishing House, year), p. or pp.

Bibliogr.: Surname, Given Name(s), et al. *Book's title*. City: Publishing House, year.

Fn: Bunnell, David, et al. *Crisis imperial e Independencia*, t. I. (Madrid: Mapfre, 2010), p. 60.

Bibliogr.: Bunnell, David, et al. *Crisis imperial e Independencia*, t. I. Madrid: Mapfre, 2010.

**Article from a book:**

Fn: Surname, Given Name(s). "Article's title", at Surname, Given Name(s) (ed. or eds. /comp. /coords.), *Book's title* (City: Publishing House, year), p. or pp.

Bibliogr.: Surname, Given Name(s). "Article's title", at Surname, Given Name(s) (ed. or eds./comp./coord.), *Book's title*. City: Publishing House, year.

Fn: Lockhart, James. "Organización y cambio social en la América española colonial", en Bethell, Leslie (ed.), *Historia de América Latina*, t. IV (Barcelona: Crítica, 1990), pp. 63-108.

Bibliogr.: Lockhart, James. "Organización y cambio social en la América española colonial", en Bethell, Leslie (ed.), *Historia de América Latina*, t. IV. Barcelona: Crítica, 1990.

**Article from a journal:**

Fn: Surname, Given Name(s). "Article's title", at *Journal's title*, vol., iss., City, Publishing House, year, pg. (s).

Bibliogr.: Surname, Given Name(s). "Article's title", at *Journal's title*, vol., iss., year.

Fn: Colmenares, Germán. "La Ley y el orden social, fundamento profano y fundamento divino", at *Boletín cultural y Bibliográfico*, vol. XXVII, iss. 22, Bogotá, Banco de la República, 1990, 40.

Bibliogr.: Colmenares, Germán. "La Ley y el orden social, fundamento profano y fundamento divino", at *Boletín cultural y Bibliográfico*, vol. XXVII, iss. 22, 1990.

**Newspaper article:**

Fn: Surname, Given Name(s). "Article's title", *Newspaper name*, month, day, year.

Bibliogr.: *Newspaper name*, City, year.

Fn: "Auge sindical", *Vanguardia liberal*, Bucaramanga, 17th of November 1944.

Bibliogr.: *Vanguardia liberal*, Bucaramanga, 1944.

**Thesis:**

Fn: Surname, Given Name(s). *Thesis title*, (undergraduate/MA/PhD thesis), University, year, p. or pp.

Bibliogr.: Surname, Given Name(s). *Thesis title*, (undergraduate/MA/PhD thesis), University, year.

Fn: Everardo, Carlos González. *Republicanism and civil society: the intellectuals and the civil culture in Mexico, 1867-1883*, (tesis maestría), UAM, 2003, p. 259.

Bibliogr.: Everardo, Carlos González. *Republicanism and civil society: the intellectuals and the civil culture in Mexico, 1867-1883*, (tesis maestría), UAM, 2003.

**Archive source:** The quotation intends to provide the reader with enough information to access the document in the file where it can be found.

Fn: Full Name of File<sup>1</sup> (File's acronyms)<sup>2</sup>, Section, Collection, vo1./leg./t., f. o ff. (place, date and eventually other relevant data).

Bibliogr.: Full Name of File (File's acronyms), Section, Collection.

Fn: Archivo General de la Nación (AGN), Sección Colonia, Fondo Milicias y Marina, t. 135, f. 694v (Cartagena, 1788).

Bibliogr.: Archivo General de la Nación (AGN), Sección Colonia, Fondo Milicias y Marina.

**Interviews:**

Fn: Interview to Given Name, Surname, City, full date. Bibliogr.: Interview to Given Name, Surname, City, year.

Fn: Interview to César, Ayala, Bucaramanga, 18th of May 2013. Bibliogr.: Interview to César, Ayala, Bucaramanga, 2013.

**Internet Publications:**

Fn: Surname, Given Name(s). *Title*, web address (date when consulted). Bibliogr.: Surname, Given Name(s). *Title*, web address.

Fn: Pineda, Moisés. *El heredero*, <http://correvedile.com/heredero#> (10th of June 2012).

Bibliogr.: Pineda, Moisés. *El heredero*, <http://correvedile.com/heredero#>.

Brochures and monographs are cited like books. The CDROM publications are cited like book by adding [CD-Rom], at the end of the reference.

In footnotes: *Ibid.* will be used when the reference is the same than the one immediately preceding. The number of the page or pages cited will be indicated provided that these are different from those mentioned in the immediately preceding note.

Op. cit. will be used when the work has been cited before, but not in the immediately preceding footnote. It shall be cited like this: Surname, Given Name... *Op. cit.*, p. or pp. Example: Giraldo, Javier, *Op. cit.*, p. 46.

<sup>1</sup> The first time it is cited.

<sup>2</sup> They are written at the beginning of the next references, without parentheses or stops.

When the text of an author is used several times, the first words of the title are transcribed from the second reference on, intending to collect in one sentence the meaning of the title and put ellipsis like this: Surname, Given Name. *First words of the title...*, p. or pp.