

GUIDELINES FOR MANUSCRIPT SUBMISSION

Instructions for the authors

The REVISTA DE DOCENCIA UNIVERSITARIA invites researchers, professors, and graduate students to submit research articles developed around subjects concerning training of university faculty and their pedagogical duties. Likewise, it accepts proposals for discussion that expand on fundamental problems facing the practice of teaching at the college or university level.

Interested authors should present unpublished articles that have been submitted exclusively to the Revista de Docencia Universitaria for publication. The Editorial Board will forward the received manuscripts to peer reviewers and will base its decision to publish on the opinions issued by the peer reviewers. The journal's Management is not committed to the views of the authors whose manuscripts are published.

Articles can follow any of the following formats:

| CONTENT TYPES |
|---|
| 1) <i>Article of scientific and technological research.</i> Document that presents, in a detailed manner, the original results of finished research projects. The structure generally used contains four important sections: introduction, methodology, results, and conclusions. |
| 2) <i>Analytic article.</i> Document that presents research results from an analytical, interpretative, or critical perspective on a specific topic using original sources. |
| 3) <i>Review article.</i> Document resulting from a completed investigation that analyzes, systematizes, and integrates the results of published or unpublished research, on a field of science or technology, in order to account for the progress and development of trends. It is characterized by a careful literature review of at least 50 references. |
| 4) <i>Letter.</i> Brief document that presents preliminary or partial original results from scientific or technological research, which generally require quick diffusion. |
| 5) <i>Case report.</i> Document that presents the results of a study on a particular situation in order to make known the technical and methodological experiences considered in a specific case. Includes a commented systematic review of the literature on similar cases. |
| 6) <i>Topic review.</i> Document resulting from critical review of the literature on a particular topic. |
| 7) <i>Letters to the editor.</i> Critical, analytical, or interpretative positions on the documents published in the journal, which, in the opinion of the Editorial Board, are an important contribution to the discussion of the topic within the scientific community of reference. |
| 8) <i>Editorial.</i> Document written by the editor, a member of the Editorial Board, or an invited researcher on directions in the thematic domain of the journal. |
| 9) <i>Translation.</i> Translations of classical or current texts or transcriptions of historical texts of particular interest in the publishing domain of the journal. |
| 10) <i>Analytical document not derived from research.</i> |
| 11) <i>Bibliography review.</i> |
| 12) <i>Others.</i> |

The articles should be submitted in electronic format, in a word processor compatible with Microsoft Office, as well as a single-spaced copy printed on letter-size paper. (NOTE: the authors who reside outside of Bucaramanga are exempt from this copy and can send the article via e-mail to the address at the end of this document). The length of the articles should be between 5 and 15 numbered pages. Furthermore, they must be accompanied by a note of publication acceptance of the document signed by the authors.

At the beginning, the article must contain: an **abstract** with at most two hundred words in Spanish and English, **key words** in Spanish and English, the author's name with a footnote indicating their profession, level of education, institution, academic or administrative unit, city, country, and e-mail address.

Citations should follow APA style:

- If the citation is textual and contains less than 40 words, it should be placed in quotation marks and note the author's name, year, and specific page of the text from which it was taken. Example:

“As usual, effervescence anticipated calculation, and the storm broke on the unforgettable day of July 20, 1810” (Rincón de Reátiga, 1999, p. 340).

- When citing several Works related to the same idea, they should be cited as:
...considering that our society is immature and adolescent (Rojas, 2001; Herrán, 2008)
- When citing several authors: The first time, all authors should be cited, if they are less than 5. If cited again, write the last name of the first author followed by et al. Example: Gaziél et al. (2000) find that....
- If there are 6 or more authors, the last name of the first author followed by et al. should be used from the first time. Example: Rosen et al. (1995) note that....
- When a textual quote is longer than 40 words it is cited as a block in a new line, as a new paragraph and at a distance of five spaces from the left margin, without quotation marks. Example:

Subscribing literally to Morin's idea (2000), it is expressed that:

There are notions that circulate and, often, illegally cross borders without being detected by “customs”. Contrary to widespread belief that a notion has no relevance outside of the disciplinary field where it was born, certain migratory notions fertilize a new field, where they will take root, even at the cost of a contradiction. (pp. 150, 151)

Footnotes will be used for clarification on the content of the article and should be included on the page where they are mentioned, taking the numbering sequence into account.

Book citations should also follow APA style, they are written: author last name, comma, first and middle name initials, period, date in parenthesis, period, title underlined or in italics, period, place of publication, colon, publisher, period. Example:

Anguera, M. T. (1997). *Methodology of observation in the human sciences*. Madrid: Cátedra.

If there is more than one author, all authors should be indicated, separated by commas (,) except for the last author, who is preceded by the symbol '&'. For example:

Gaziel, H., Warnet M. & Cantón, I. (2000). *Quality in XXI century teaching schools*. Madrid: La Muralla.

Journal citations should have the following structure: author(s) last names in alphabetical order, comma, first and middle name initials, date in parenthesis, period, article title, period, journal title in italics with the first letter of the main words capitalized (except articles, prepositions, conjugations), italicized comma, issue in Arabic numbers and in italics, italicized comma, pages separated by a hyphen, and a period. For example:

Sprey, J. (1988). Current theorizing on the family: An appraisal. *Journal of Marriage and the Family*, 50, 875-890.

When the journal issue consists of more than one volume, and when these start with page 1, the citation goes: journal issue in italics and Arabic numbers, volume in parenthesis, comma, pages separated by a hyphen, and a period.

Furió M., C. J. (1994). Tendencias actuales en la formación del profesorado de ciencias. *Enseñanza de las Ciencias*, 12 (2), 188 - 199.

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