**Boletín de Geología**

**Editorial requirements - check list**

DOCUMENT

Letter size

One column

Margins (Sup, left: 3cm Inf, der. 2.5 cm)

No paging

TITLE

Centered

Times New Roman 12 uppercase, bold

English title before Abstract

AUTHORS

Times New Roman 12, lower case, bold

Right justified

Authors names, separated by semicolons (\* 1)

Authors and coauthors identified with superscript number for membership

Institution affiliation, email (especially lead author and if possible phone)

SUMMARY and ABSTRACT

Titles for the summary and abstract in Times New Roman 12, bold, centered

Text in Times New Roman 10

Simple space

No more than 300 words

KEYWORDS

Maximum six keywords in Times New Roman 10, lowercase

Keywords in English and Spanish: written in Times New Roman 10, bold, followed by a colon

DOCUMENT

Times New Roman 12

Double space

Titles capitalized, left justified. Must include introduction, theoric mark, methodology, results, discussion, acknowledgements (if apply), conclusions and references.

 Separate paragraphs with additional space (enter)

TABLES AND FIGURES

Cited in the text in Times New Roman 12, the words table or figure in uppercase (pictures, maps, columns, sections and diagrams), followed by the corresponding Arabic numeral.

Tables must be presented on separate pages of the main text in Word or Excel depending of the file in which they were created.

Figures in JPG format and suitable for their reproduction. They should not be including within the text but in separate files.

Legend of the tables at the top, starting with the word TABLE (bold) followed by the corresponding number. Times New Roman 10.

Legend of the figures at the bottom, starting with the word FIGURE (bold) followed by the corresponding number. Times New Roman 10.

REFERENCES

In the text refer to the author’s family name, followed by year of publication; for example, “According to Whitney (1998), the tectonometamorphic evolution...” or “…with results obtained later (Spear, 1998)”. For two authors use their family names, separated by “and”, and followed by year of publication; for example, “...according to Prigogine and Defay (2002)” or “…recently reported by different authors (e.g., Schairer and Yorder, Jr, 2003)”. For three or more authors use the family name of the first author followed by “et al.” and year of publication; for example, “Soares et al. (2001) have determined…” or “…diffusive homogenization of originally zoned garnets (e.g., Tracy et al., 2004)”.

Oral communications should be cited in the text, by referring to the author’s family name (with initials of the name), followed by “oral communication”: (Medina, L., oral communication). Manuscripts under review should be cited in the text, by referring to the authors’ family name, followed by “manuscript under review”: (Fernandez et al. manuscript under review). Manuscripts in print should be cited in the text, by referring to the authors’ family name, followed by “in press”: (Vargas and Reyes, in press).

All publications cited in the text should be presented in a list of references following the acknowledgements. It should be arranged alphabetically by authors’ family names. Several references from the same author should be organized chronologically and distinguished by a, b, c,… after year of publication (for the same year of several publications). Journal names should be spell out completely. In the case of theses, the granting institution and their location should be given. In the case of references of papers presented (and published) in scientific meetings, the title of the paper, complete name of the event, place, date and number of pages within the Memoirs should be included. Avoid the inclusion of references published only as Abstracts.

The references should be typewritten as illustrated in the following examples:

Books: MacKenzie, W. y Adams, A. 1997. Atlas en color de rocas y minerales en lámina delgada. Masson, S.A. Barcelona, 215p. Deer, W., Howie, R., and Zussman, J. 1998. An Introduction to the Rock-Forming Minerals. Longman. New York, 528p.

Chapter in books: Whittaker, E. 1977. Determination of atomic occupancies. In: Thermo-dynamics in geology (Fraser, D.G. Ed.)., D. Reidel publishing Co., Dordrecht, pp. 99-113.

Papers in Journals: Skelton, A., Graham, C., and Bickle, M.1995. Lithological and structural controls on regional 3-D fluid flow patterns during greenschist facies metamorphism of the Dalradian of the SW Scottish Highlands. Journal of Petrology, 36(4): 563-586.

Edited volume papers: Ordóñez, S., y García, M. 1995. Potencial geológico de mármoles en España. En: López, J. Manual de rocas ornamentales. Entorno gráfico S. L. Madrid, pp. 81-101

Conference proceedings papers: García, C. 1998. Espectros infrarrojos de biotitas metamórficas. X Congreso Latinoamericano de Geología, Vol. 2., Buenos Aires, Argentina, pp. 252-256.

Unpublished papers: Author or authors, year and location of the works should be cited.

Electronic sources: Author’s surname, initial’s name, year of publication. Title of paper. Date of Access. Web page.

Example: Simandi, G. et al. 1998. Kyanite, muscovite, garnet in metasediments. 6th march of 2008. http://www. empr.gov.bc.ca/mining/Geolsurv/MetallicMinerals/ MineralDepositProfiles/profiles/p02.htm